



***Hope and District Chamber of Commerce  
Board of Directors Meeting Minute***

December 2, 2015  
7:30pm in the Chamber Office

<b>PRESENT:</b>	<b>REGRETS:</b>
President-Stephen Au-Yeung Vice President-Lloyd Forman Governance Director- Ryan Mohle Director-Isaiah Robinson Director-Sharlene Hinds Director-Adam Perry Director-Bob Erickson Director – Dennis Adamson Director-Hondo Stroyan	Secretary- Milly Marshall Treasurer-Glen Ogren Director-Terry Raymond Director-Hank De Meulderde

- I. Call to order / President Stephen Au-Yeung called for the meeting on Dec 2<sup>nd</sup> 7:00pm**
- II. Accept the Minute moved by Isaiah/Ryan**
- III. New business

AGM Recap

- Stephen Welcome New Directors on board
- Stephen clarified the Chamber of Commerce is governed by the Board of Trade Act. He explained there is a common misunderstanding that the Chamber is governing by the Society Act and that is not correct. The Chamber of Commerce do not need to submit annual financial report to the province like all the society did. The only document that the Chamber has to file is the name and address of all the directors to Industry Canada annually. Our financial

reports are completed by a certified accountant firm (H&R Block) since the beginning of 2015. It is a big improvement from our previous practices since we used to ask a director to complete our financial report. Based on our bylaws, the treasurer should present the annual financial report in the AGM for member approval and that is what the Board of Trade Act and Bylaws required the Chamber to do and the Chamber has been following the bylaw.

#### Directors Task and Duties Arrangement

- Hank will be the new Treasurer

#### Board of Directors information for annual filing with Board of Trade

- Stephen will send the most undated list to DOT
- Stephen explained the only filing with the Board of Trade is the name and the address of the Directors

#### Christmas Membership/Director Engagement

- Bob recommended there should be more interaction between Directors

#### Planning for 2016

- Monthly Events
  - Speaker Series
    - The purpose of the speaker series is to bring the committee together to talk about our opportunities
    - Dinner will be served, price set as \$10
    - Stephen will lead the arrangement of the Event
      - Bob will help on the food and table decoration
      - Hank will be helping out on the printing and Stephen will contact him once he returned from overseas
      - Aiming at 50-60 people to attend
    - Chamber will be sponsoring the place, advertising of the event.
  - Business Excellence Award in later year
    - Will contact UFV for event planning
  - Business Workshop
    - Will contact BCEDA for assistant
- Format of our Meeting
  - Stephen will propose the schedule of 2016 in the next meeting

#### **IV. Adjournment moved by Isaiah/Ryan**