

**Hope and District Chamber of Commerce
Minutes
November 21, 2012**

In Attendance:

Glen Ogren, President
Ruby Rempel, Treasurer
Pauline Cattrell, Secretary
Scott Medlock, Director
Elaine Lawton, Director
Alison Harwood, Director
Chris Kelly, Director
Rudy Kehler, Director
Shanon Fischer, Administrative Assistant

“Our mission is to sustain and promote current and future business within the District of Hope and surrounding areas, by providing guidance and advocacy to the business community, and showcasing the vibrancy of the communities.”

Call to Order was made at 7:04 p.m.

Motion to accept Agenda with two additions was made by Scott, 2nd by Chris. Carried.

Motion to accept the Minutes of last meeting (AGM) dated September 21, 2011 was made by Scott, 2nd by Chris. Carried.

Motion to accept financials was made by Chris, 2nd by Ali. Carried.

Budget 2012/2013

The Budget was discussed and Glen pointed out that the Strongman contest is a zero in/zero out situation and Leadercast was not supported by the Chamber and will be discussed at the upcoming Strategic Planning Session on December 4th. The Idea Exchange was a moneymaker and should take place again in 2013. The Chainsaw Carving competition has an outstanding amount of \$3,580 to be collected, but will still be \$4,500 down. There are still 30 outstanding invoices for Chamber memberships, but it is expected that the total membership will be 10% above last year's.

Anne, the Bookkeeper

Glen announced that Anne is moving and that she has suggested that the Chamber look for a replacement.

Motion to purchase the new version of Quickbooks was made by Rudy, 2nd by Ali. Carried.

President's Report- Premiers Lunch

Glen and Scott reported on their luncheon with the Premiers. The general opinion was it was good for networking, but not good from the perspective of meeting the ministers due to the upcoming provincial election.

Moonlight Madness/Passport to Christmas

Moonlight Madness will take place on Friday, December 7 in downtown Hope and businesses are encouraged to stay open later. This will be similar to last year's Winter Carnival.

A motion was made by Chis, 2nd by Ali for a maximum of \$350 + tax to be paid to Erica Press for flyers to be printed and distributed to approximately 3,000 households advertising Moonlight Madness and also the Passport to Christmas. Carried.

Glen outlined the prizes for Passport to Christmas winners – a \$700 Sears gift certificate, a \$125 gift certificate, and a \$100 gift certificate donated by Rona.

A motion was made by Ali, 2nd by Ruby for no more than \$700 to be donated by Chamber towards the prizes. Carried.

Decal (added to Agenda)

After some discussion, it was decided to obtain more pictures for the proposed decal as the one selected was not suitable to the majority of members.

Kiosk at Hunter Creek (added to Agenda)

Glen reported that the revenue by selling advertising space at the Kiosk would be a huge benefit to the Chamber. This will be discussed further at Strategic Planning Session.

Strategic Planning Session

Glen announced that this will take place on Tuesday, December 4th at 7:30 p.m. Tammy Shields will facilitate.

Signage - Cost to Chamber

The production of signage was stopped due to costs becoming prohibitive. It was decided to wait until the branding project was completed before deciding how to continue.

Administrative Assistant Review

A motion was made by Rudy, 2nd by Ruby to continue with the arrangement of Shanon Fischer as the Administrative Assistant for one more year with the same wage and with a request that stats and hours be reported back to the board at each meeting.

Motion to Adjourn at 8:58 was made by Ali, 2nd by Ruby. Carried.