

## **Hope and District Chamber of Commerce Meeting**

Recreation Centre Conference Room

1005-6<sup>th</sup> Avenue, Hope B.C.

Wednesday, August 19, 2015 at 7:00 p.m.

### **AGENDA**

**1. Call to Order**

**2. Approval of Agenda/Addenda**

**3. Adoption of Minutes**

**4. Delegations**

**5. Standing Reports**

**5.1 President's Report**

- Update by President, Stephen Au-Yeung

**5.2 Financial Report**

- Financial Reports to July 31, 2015

**6. Old Business/Matters Arising**

**6.1 Chamber of Commerce Tent**

- Update by President

**6.2 Chamber of Commerce Benefit Package**

- Update by President

**7. New Business**

**7.1 Appointment of Hope and District Chamber of Commerce Directors**

- Update by President

## **7.2 Federal Election**

- Comment by President

## **8. Round Table Discussion**

## **9. Adjournment**



## DRAFT MINUTES

### Hope and District Chamber of Commerce

#### Board of Directors Meeting

Wednesday, July 22, 2015 at 7:00 p.m.

Recreation Centre Conference Room

1005-6<sup>th</sup> Avenue, Hope, B.C.

<b>PRESENT:</b>		<b>REGRETS:</b>
President-Stephen Au-Yeung Vice President – Lloyd Forman Treasurer- Glen Ogren Secretary- Milly Marshall Governance - Ryan Mohle Director -Donna Kropp Director- Michael Kropp Director-Hondo Stroyan Bob Erickson Dennis Adamson Kim Richardson Heather Stewin Sean Stewin		Director-Hiro Takeda Director-Isaiah Robinson
<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	
1. Call to Order	President S. Au-Yeung called the meeting to order at 7:00 p.m.	
2. Approval of Agenda/Addenda	<b>FORMAN/OGREN</b> <b>THAT</b> the agenda for July 22, 2015 be approved <b>CC38-2015</b> <span style="float: right;"><b>CARRIED</b></span>	
3. Approval of Minutes	<b>OGREN/FORMAN</b> <b>THAT</b> the minutes from the meeting held on June 24, 2015 be approved. <b>CC39-2015</b> <span style="float: right;"><b>CARRIED</b></span>	
4. Delegations	none	

<p>5. Standing Reports</p>	<p><b>5.1 Presidents Report</b></p> <p><i>Item 7.2 dealt with at this time</i></p> <p>The President stated that some of the businesses along the Hope Princeton Highway experienced an increase by as much as 20% over last year. He further stated that some of the downtown business community also reportedly experienced an increase over same time last year. The value of the Canadian dollar and gas prices (compared to same time last year) were noted as the primary contributing factors for the increased traffic.</p> <p><b>5.2 Financial Report</b></p> <p>The Treasurer noted that the Canada Day to the Recreation Centre was issued and that an invoice from the Lions was yet to be received for the Salmon BBQ (\$500).</p>
<p>6. Old Business/Matters Arising</p>	<p><b>6.1 Hunter Creek Kiosk</b></p> <p><b>FORMAN/OGREN</b></p> <p><b>THAT</b> the Hope and District Chamber of Commerce logo be used as the identifying sign for the Hunter Creek kiosk.</p> <p><b>CC40-2015</b> <span style="float: right;"><b>CARRIED</b></span></p> <p><b>6.2 District of Hope Business and Economic Development Committee</b></p> <p>The President noted that he would be participating on the Economic Development Committee alongside the Mayor, Councillor Medlock and Chamber Director Forman and that the first meeting was scheduled to take place on July 27<sup>th</sup>.</p> <p>The President noted that he received a copy of the 2009 District of Hope Economic Plan from Advantage Hope. The Economic Plan was presented to the Chamber and discussed at length. It was agreed that the Economic Plan was a valuable document and still held relevance. The President stated that he hoped they would be having further discussions at the Business and Economic Development Committee meetings.</p>
<p>7. New Business</p>	<p><b>7.1 Appointment of Hope and District Chamber of Commerce Director</b></p> <p>The President noted that he would send out the District of Hope Chamber of Commerce policy regarding Director appointments.</p> <p><b>7.2 Provincial Organic Ban</b></p> <p>The President reported that he attended an informational session for the lower mainland Chamber representatives regarding the Provincial 2017 organics waste ban. He noted that ideas were shared between the various represented business communities</p>

	<p>regarding the impending, Provincially mandated, organics ban slated to take effect January 2017. A lengthy discussion ensued amongst the Chamber members regarding the impact the organics ban could have on the Hope business community. Items discussed included:</p> <ul style="list-style-type: none"> <li>• preparedness by the District of Hope for the planned 2017 organics ban</li> <li>• how will waste be managed – hauled away, local waste station, etc.</li> <li>• does the District of Hope have a plan in place to set aside funding for implementation of an organic waste program; will costs all be shouldered primarily by business community?</li> <li>• approach for the service - procurement for one proponent to handle all waste, organics to be undertaken separately, or multiple service providers ( recycling, waste, organics)?</li> </ul> <p>Also expressed was the concern for the potential for the Hope &amp; District Chamber communities to have to take on financial debt as a result of the Provincially mandated organics program. It was agreed that the Chamber should invite the FVRD representative to speak about the organics initiative given their role in implementation for the Fraser Valley.</p> <p><b>7.3 Hope and District Chamber of Commerce Tent</b></p> <p>The President noted that the tent was now being stored at the Recreation Centre.</p>
8. Round Table Discussion	<p>Treasurer Ogren stated that he would need assistance to organize the Business Excellence Award Dinner. He further noted that he would distribute a list of duties and Chamber members could select what duties they would be able to undertake.</p>
9. Next Meeting	<p>The next meeting of the District of Hope Chamber will be held on September 16, 2015 at 7:00 p.m. at the Recreation Centre Conference Room.</p>
10. Adjournment	<p>The meeting adjourned at 8:53 p.m.</p> <p><b>OGREN/FORMAN</b>  <b>THAT</b> the meeting of the District of Hope Chamber of Commerce be adjourned.  <b>CC41-2015</b> <span style="float: right;"><b>CARRIED</b></span></p>

**Hope & District Chamber of Commerce  
Income Statement 09/01/2014 to 07/31/2015**

**REVENUE****Sales Revenue**

Interest Revenue	11.30
Membership Fees	12,439.80
<b>Net Sales</b>	<u>12,451.10</u>

**TOTAL REVENUE**

12,451.10

**EXPENSE****General & Administrative Exp...**

Accounting & Legal	1,160.25
Advertising	703.52
Awards & Prizes	0.00
Contract Managers Wages	0.00
Donations	0.00
Equipment/ Venue Expense	2,977.42
Food & Related Expenses	0.00
Insurance	798.00
Interest & Bank Charges	1.90
Office Supplies	1,202.35
Performers & Participants Wages	1,216.40
Postage & Courier	249.17
Professional Development	0.00
Professional Services	0.00
Promotion	105.00
Refunds	0.00
Service Charges	0.00
Telephone/ Internet	799.49
Website Hosting	389.97

**Total General & Admin. Expe...** 9,603.47

**TOTAL EXPENSE**

9,603.47

**NET INCOME**

2,847.63

**Hope & District Chamber of Commerce  
Balance Sheet As at 07/31/2015**

**ASSET****Current Assets**

Petty Cash	137.01	
Envision Chequing Account	11,594.59	
Envision - Savings Account	17.20	
Envision - Share Account	62.11	
Total Cash		11,810.91
Accounts Receivable	125.00	
Total Receivable		125.00
<b>Total Current Assets</b>		<b>11,935.91</b>

**TOTAL ASSET**

11,935.91

**LIABILITY****Current Liabilities**

Accounts Payable		315.84
<b>Total Current Liabilities</b>		<b>315.84</b>

**TOTAL LIABILITY**

315.84

**EQUITY****Retained Earnings**

Opening Balance Equity		74.10
Retained Earnings - Previous Y...		8,698.34
Current Earnings		2,847.63
<b>Total Retained Earnings</b>		<b>11,620.07</b>

**TOTAL EQUITY**

11,620.07

**LIABILITIES AND EQUITY**

11,935.91