

Hope and District Chamber of Commerce

Minutes

April 23, 2013

Location – Hope Drive In

In Attendance:

1. President Glen Ogren, Hope Brewing Company
2. Director Cathy Harry, Boston Bar Service Ltd.
3. Tyler Mattheis, Director, Advantage Hope (note taker)
4. Director Elaine Lawton, Canada Post
5. Director Ali Harwood, Boldfish Creative
6. Director Scott Medlock, Lordco

“Our mission is to sustain and promote a positive business environment for our members within the District of Hope and surrounding areas by providing support, advocacy, education and networking opportunities”

Meeting was called to order at 6:48pm

Topics on the Agenda

1. Proposal for Chamber Ministries – Director Ali Harwood
2. All-candidate's Meeting – Director Scott Medlock
3. Evening with Trevor Linden – President Glen Ogren

It was noted early that there MAY not enough directors in attendance to have a quorum. It was decided to discuss the items on the agenda, take minutes, and then email the minutes to the remaining Directors for electronic voting on the motions.

The unofficial minutes from the April 19th meeting were read.

1 - Proposal for Chamber Ministries – Director Ali Harwood

Director Ali Harwood Proposed that, building off of the discussion from last meeting, that more formal “Ministries” be incorporated into the Chamber structure. She distributed a handout, and discussion ensued. The handout and discussion is encapsulated in the following:

CHAMBER MINISTRIES

Chamber “ministries” are areas of responsibility assigned to directors to oversee. Directors don’t have to perform all tasks, planning, execution, or organization of their given area, rather, they are simply responsible for making sure what needs to happen, happens. They are to plan for their areas, reporting back to the Chamber at the monthly meetings to provide recommendations, updates, and present motions when necessary.

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| 1. Governance: Constitution & Bylaws | Elaine Lawton |
| 1. Roles, Policy, and Organizational Plan Development | |
| 2. Financial Policy & Procedures | Ruby / Chris |
| 1. ACTION – Director Tyler Mattheis committed to contacting Chris Kelly about his ability to take on this role | |
| 3. Branding | Glen, Ali, Tammy, Tyler |
| 4. Meet & Greet | Cathy |
| 5. Hunter Creek Kiosk | Shanon / Dan Pereda? |
| 1. ACTION – Director Tyler Mattheis committed to contacting Dan Pereda to ask if he wants to become a Chamber Member and to take on this task for the Chamber | |
| 6. Canada Day | Ruby / Glen |
| 7. Chainsaw Carving Competition | Scott |
| 8. Nominations: Directors + Executive | ? |
| 9. Idea Exchange | ? |
| 10. Business Excellence Awards (March 2014) | ? |
| 11. Moonlight Madness (or Winter Carnival) | Cathy |
| 12. Visitor Centre | Ali |

STANDING COMMITTEES:

- | | |
|---|----------------------------|
| Executive | Glen, Tammy, Pauline, Ruby |
| Communication | Rudy, Tyler, Glen |
| Membership (including welcome packages) | |

2 - All Candidates Meeting – Director Scott Medlock

As per the minutes of the “unofficial meeting” of April 16th, Director Ali Harwood made the following motion:

THAT the Chamber of Commerce host an all-candidate meeting on May 6th, to be organized by President Glen Ogren.

Motion by Director Ali Harwood, seconded by Director Scott Medlock. All in attendance in favour – to be confirmed by email by remainder of directors.

3 - An evening with Trevor Linden – President Glen Ogren

Building off the discussion from the “unofficial” meeting on April 19th, the group discussed the opportunity. After much general discussion on the need to ensure adequate sponsorship, board engagement with ticket sales, and support for President Glen Ogren, the following motion was made:

THAT the Chamber of Commerce host a fundraising event on June 21st, 2013 featuring Trevor Linden as per the attached budget (distributed at the meeting and to be distributed to the Directors via email for confirmation), with President Glen Ogren co-ordinating the event with the support of Directors Tyler Mattheis and Tammy Shields for sponsorship solicitation, and the entire Chamber of Commerce Board when needed and/or called upon.

Motion by Director Ali Harwood, seconded by Director Scott Medlock. All in attendance in favour – to be confirmed by email by remainder of directors.

Next monthly meeting May 15, at AdvantageHOPE.

Meeting adjourned at 9:00 p.m.